

CIRCULAR NO.: 06

To: All Teaching Staff

Subject: Periodical – III & IV Collective Examination: Marks Scheme and Guidelines for Setting Question Papers

Dear Teachers,

This is to inform all concerned that the Periodical–III & IV examinations will be conducted from 20-11-2025. Kindly follow the prescribed marks scheme and pattern while setting the question papers for the respective classes as detailed below:

### 1. Nursery Section

Each subject will carry 50 marks, and papers will be set in two separate sets (for III & IV Periodicals).

**Oral:** 10 Marks

**Written:** 40 Marks

Hindi (Pre-Primary):

**Oral:** 10 Marks

**Written:** 40 Marks

### 2. Classes I – V

Applicable subjects: Hindi, Computer, G.K. & Moral Values

Teachers are to design papers in accordance with the class level, keeping balance between knowledge-based and application-based questions.

Each subject paper will be of 50 marks (40 written and 10 oral for class I & II only)

### 3. Classes VI – VIII (For all subjects)

Type of Questions	Marks
i) Objective (Variety)	10 Marks
ii) Short Questions	1x10 = 10 Marks
iii) Detailed Questions	2x10 = 20 Marks
	Total = 40 Marks

## 4. Classes IX &amp; XI

## Type of Questions

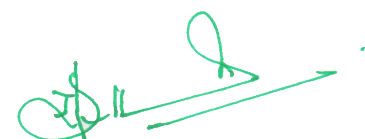
## Marks

i) Very Short Questions	1×11 =	11 Marks
ii) Short Questions	2×10 =	20 Marks
iii) Detailed Questions	3×3 =	9 Marks
	Total	40 Marks

**General Instructions**

1. All question papers must be submitted online (as per the format shared).
2. Ensure that the pattern, marks distribution, and syllabus coverage are strictly followed.
3. The last date for submission of question papers is 01.11.2025 (Saturday) — positively, without fail.
4. Kindly verify grammar, formatting, and marking before submission.
5. Question papers should reflect clarity, balanced difficulty level, and neat formatting.
6. Instructed to mention class, subject while submitting the word file with your name in specification (mandatory).

Your timely cooperation and adherence to the above guidelines are highly appreciated.



Signature of the Principal